



## Speaking in Public: Including Committees, Boards and Think Tanks

By Frank Alvey, R.G. Lathey

New Holland Publishers. Paperback. Book Condition: new. BRAND NEW, Speaking in Public: Including Committees, Boards and Think Tanks, Frank Alvey, R.G. Lathey, If you are petrified at the thought of having to stand up and say a few words, console yourself with the knowledge that there are thousands like you. And it's for people like you that this book is written - a reassuring reference book for those who are confronted with the need to speak in public, or to take part in any meeting. The pitfalls of public speaking are anticipated and advice and hints given on all aspects from advance preparation to presentation, types of speeches and their requirements, and other related matters.



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